

OPUA SCHOOL BOARD OF TRUSTEE MINUTES

22 March 2015

Meeting Started 6.58pm

SUMMARY NOTES ON ITEM

ACTIONED
by Who and
When

1. Administration

- 1.1 Present
- 1.2 Apologies
- 1.21 Letter of resignation from RY
- 1.22 Election of Chairperson
- 1.3 Welcome
- 1.4 Declaration of Interests
- 1.5 Minutes of last meeting
- 1.7 Matters Arising from previous minutes

1.1 Margaret Lange, Charles Parker, Simon McGowan, Melanie Going, Malcolm Shaft

1.2 Nil

1.21 Letter attached. With regret the Board accepted RY's letter. The Board asked SM to write Roger a letter and Mel to get a gift in thanks for his immense contribution to Opuia School and its Board of Trustees.

1.22 SM nominated himself to step in as interim Chair, ML seconded. Carried unanimously.
SM asked for nominations of Chairperson:
MG nominated MS, ML seconded
No other nominations

Malcolm Shaft was duly elected Opuia School Board of Trustees Chairperson for 2015. SM stepped down from position of temporary chair. MS assumed control of the meeting.

1.3 Paula Nobbs

1.4 CP declared that he is no longer a director of Do. (child's toy shop business)

1.5 Taken as read and correct ML/SM

1.7 Parking Project – Local business association would like to get involved and assist.

SM MG

2. Principal's Report

2.1 Matters Arising

2. Taken as read and confirmed ML/MG

2.1 Motion: That the Board extend Ineka Halse's Fixed Term Employment Contract to the end of Term 4 (16th December) with the proviso that she be informed of Nicky Gabriels' right of returning with 21 days' written notice.
Moved SM seconded MG Motion carried

2.2 Motion: That the Board approve a budget of \$3000 for each room (Room 1, 3, 4 & 5) to spend on new furniture and floor coverings.
Vote: AYE 4 NAY 0 ABSTAINED 1 Motion Carried

2.3 SM explained/justified his and the teachers' reasoning behind pulling out of the e-learning syndicate. The Board were satisfied with the explanation. CP urged SM to seek other options for 2016.

3. Strategic Planning Review

3. Taken as read.

3.1 The Board were glad to hear that the pupils that were of concern seemed to be settling in well and the appropriate steps were being taken to support their needs.

3.1.2 Strategic Goal 2 – Promoting the School within the community

- ML - meets with Aps and DPs of neighbouring schools a couple of times a year. Important for networking and promoting the school.
- SM - heading to Paihia Waitangi Kindergarten to present the slideshow, talk to parents and answer any questions they may have.
- MG- talks with people in her church group and receives positive comments from members in regards to pupils from Opuia School. Noted that past and present pupils have been in the local newspaper for their athletic achievements and receives very positive feedback from swimming association members.
- MS- promotes the school through the local Cruising Club. Is keen to develop links between the OCC and the school both with sailing opportunities, the annual Pantomime and community events such as

