

OPUA SCHOOL BOARD OF TRUSTEE MINUTES

4th May 2015

Meeting Started 7.12pm

SUMMARY NOTES ON ITEM

ACTIONED
by Who and
When

1. Administration

1.1 Present

1.1 Margaret Lange, Charles Parker, Simon McGowan, Melanie Going, Malcolm Shaft

1.2 Apologies

1.2 Nil

1.3 Welcome

1.3 Paula Nobbs, Jillian Kearney (& parents and sister), Paul Whatmough, Cie Robinson-Bates (&dad), Mr Tadome, Ryan Walker, Alisi Bainimarama, Tasha Reihana, Michelle Wynyard, Jason Linton, Ruka and Tess Gardner, Brendan Cordery, Maudena Sigley, Bill Garlick, Myra Larcombe, Claire Kirkham and others.

1.4 Declaration of Interests

1.4 NIL

1.5 Minutes of last meeting

1.5 Taken as read.

1.51 Change the sentence from “ML meets with DPs a couple of times a year” to “once a Term.”

Motion: to accept previous meetings minutes as being true and correct. Moved by ML seconded by MS

1.7 Matters Arising from previous minutes

1.7 MS reported that, in conjunction with FNHL and LoveOpua, there is a significant effort going into clearing the area surrounding our parking/turning area. Hopefully this will lead to a safer pick-up-drop-off situation.

1.8 Correspondence

1.8 Banked Staffing Overspend Notice (on file). This was expected and planned for but SM has written to Resourcing (also on file) to ask that they recoup the money from the next two Ops Grants instead of from one in order to minimise the financial pressure.

SM MG

2. Principal's Report

2.1 Matters Arising

2. Taken as read and confirmed

2.1 MG asked if the 5 pupils that are identified as struggling are getting the help that they need. SM reassured the Board that each child has a Support Staff member working with them with individualised programmes and the teachers are ensuring that they are given the help/support that they need.

2.2 Board Training evening on May the 25th from 6.30pm-8.30pm. CP indicated that he will be out of the country at this time and MS agreed to reschedule the training session to one that suits all members (after the 31st May).

2.3 Two queries from parents present were fielded and discussed about the current situation with Room 4's staffing issue. The main points being that the parents and children miss Mrs Young in the classroom and Mr Young's Math and Music tutoring is sorely missed.

3. Strategic Planning Review

3. Taken as read.

3.1 CP suggested that SM and teachers approach other schools to see what resources/strategies have worked for them in successfully encouraging Maori boys to read more and enjoy doing so. SM has spoken to many school leaders and dialogue is ongoing. Opuia School's goal is to source inspirational resources.

3.2 The Motto and Values statement will go out with Thursday's newsletter along with a feedback form for community consultation.

3.3 Strategic Goal 2 – Promoting the School –

ML – Showed photos of posters/work from Rooms 4 and 5 to a University Lecturer who was so impressed with the evidence of Key Competencies and Values that she has shared them with colleagues at a Key Competencies seminar in Auckland and is forwarding them to ERO and the MoE.

	<p>MG - continuing to receive praise from Swimming NZ in regard to our talented swimmers. Was very proud of the pupils who represented Opua School at the Dawn Parades around the district. They all acted with grace and dignity and many people commented how wonderful they were.</p> <p>CP - passed</p> <p>All visitors except Bill Garlick and Paul Whatmough stood up and left the room.</p> <p>MS -has been approached by concerned parents with queries and concerns and is fielding them as best as he can within his constraints. Found the recent NZSTA Board Chair training invaluable.</p> <p>SM - has started a dialogue with local business and community members, asking them to work with Opua School toward a common goal of creating community funded fitness facilities and upgrading the adventure playground. The scheme is to offer advertising space on the school's pool fence and the side of the fence itself for a period of two years.</p>	
<p><u>4. Policy and Procedure Review</u> 4.1 Disciplinary Process in Relation to the Principal Policy 4.2 Disciplinary Committee Term of Reference</p>	<p>4.1 No changes/additions to be made AYE 5 NAY 0 CARRIED</p> <p>4.2 No changes/additions to be made AYE 5 NAY 0 CARRIED</p>	
<p><u>5. Finance Committee's Report</u> 5.1 March Report</p>	<p>5.1 Taken as read and correct Moved by MS seconded by MG Carried</p>	
<p><u>6. Property</u> 6.1 Property Report</p>	<p>6.1 NIL</p>	
<p><u>7. General Business</u> 7.1 INTO COMMITTEE 8.08pm OUT OF COMMITTEE 9.26pm</p>	<p>7.1 (on file)</p>	
<p><u>9. Meeting Closure</u> 9.1 Comments on this meeting procedures and outcomes 9.2 Preparation for next meeting [Date, Time, Location] 9.3. Identify Agenda Items for Next Meeting 9.4 Time of Closure</p>	<p>9.1 Forms filled in (on file)</p> <p>9.2 Board training 25th May & meeting on the 22nd June</p> <p>9.3 Please contact Malcolm directly if you would like anything on the next Agenda. (munaboat@gmail.com) at least five days in advance of the Board meeting.</p> <p>9.4 9.30pm</p>	