

OPUA SCHOOL BOARD OF TRUSTEE MINUTES

22nd June 2015

Meeting Started 7.00pm

SUMMARY NOTES ON ITEM

ACTIONED
by Who and
When

1. Administration

- 1.1 Present
- 1.2 Apologies
- 1.3 Declaration of Interests
- 1.4 Minutes of last meeting (s)
- 1.5 Matters Arising from previous minutes

- 1.1 Simon McGowan, Melanie Going, Malcolm Shaft, Jasmine Beazley, Duncan McAngus
- 1.2 Margaret Lange
- 1.3 NIL
- 1.4 Taken as read.

Motion: to accept previous meetings minutes as being true and correct.
Moved by MG seconded by MS
- 1.5 DM suggested that any advice that the Board receives from ERO or the NZSTA (or similar) should be in writing.

SM MG

2. Principal's Report

- 2.1 Matters Arising

- 2. Taken as read and confirmed
- 2.1 Values Feedback:
MOTTO: Motion to keep the Motto as it is.
Aye 5 Nay 0 Motion passed unanimously
- MISSION STATEMENT: - come back to this next meeting.
- VALUES:
Motion: To replace 'having' with 'promoting' in Achievement line
Aye 5 Nay 0 Motion passed unanimously
- Motion: to replace 'using' with 'encouraging'
Aye 0 Nay 5 Motion declined
- Motion: to replace second 'new' with 'all'
Aye 0 Nay 5 Motion declined
- Motion: to include 'responsible' in our Community' line
Aye 5 Nay 0 Motion passed unanimously
- COMMITMENTS: Motion: To add 'engaging' into 'commitment to children'
Aye 5 Nay 0 Motion passed unanimously
- MAIN FOCUS: Motion: To omit 'from Years 0-8.'
Aye 5 Nay 0 Motion passed unanimously
- Motion: To add 'confidently' before 'access all aspects of the curriculum.'
Aye 0 Nay 5 Motion declined
- 2.2 BOARD FORUM: Set for Thursday the 23rd July at 6pm in order to make available to all parents/caregivers. DM suggested that the attendees need more encouragement and time to get up and speak. SM to organise notices advertising the forum.
- 2.3 PERSONNEL: INTO COMMITTEE 7.40PM
OUT OF COMMITTEE 7.45PM
- 2.4 PROPERTY: Motion: To support SM and the PTA in regard to the fundraising initiative of selling advertising space along the fence line.
Aye 5 Nay 0 Motion passed unanimously

SM

<u>3. Strategic Planning Review</u> 3.2 Board Roles	3. Taken as read. 3.2 Maori Liaison: Jasmine Beazley Treasurer: Duncan McAngus Property Melanie Going	
<u>4. Policy and Procedure Review</u> 4.1 Financial Committee Terms of Reference	4.1 No changes/additions to be made AYE 5 NAY 0 CARRIED	
<u>5. Finance Committee's Report</u> 5.1 April/May Report 5.2 Audit Report	5.1 Taken as read and correct Moved by SM seconded by MG Carried 5.2 Tabled Motion: To accept the End of Year Financial Report, Asset Register and Audit Report as read and correct. Aye 5 Nay 0 Motion passed unanimously Motion: SM to write Management Notes in response to 'Audit Issues and Recommendations' and send them to the Auditors. Aye 5 Nay 0 Motion passed unanimously	
MS - Motion to extend the meeting past 8.30pm: Aye 5 Nay 0 Motion passed unanimously		
<u>6. Property</u> 6.1 Property Report	6.1 Motion: To allow the spending of \$1535 on furniture for the Junior Resource Room as presented by MG. Aye 5 Nay 0 Motion passed unanimously	
<u>7. General Business</u> 7.1 SCHOOL SPORTS TEAMS 7.2 ACHIEVEMENT REPORTING TO PARENTS: 7.3 UNIFORM ADDITION 7.4 BOARD TRAINING - PAMAPURIA	7.1 Most weekend sports teams are not School Sports teams. They are their own identity and do not represent the school. The staff have no say over the running of those teams and SM is not responsible for how the teams are made up. 7.2 Motion: to leave the reporting process as it is and encourage parents to manage the delivery of the report to their children. Aye 5 Nay 0 Motion passed unanimously 7.3 Motion: To investigate further the adoption of a lighter/cheaper jersey and also perhaps a zipped jacket. Aye 5 Nay 0 Motion passed unanimously (the red tee was declined) 7.5 Board members are invited to register for this training session, travel costs will be reimbursed. Car-pooling is encouraged.	
<u>9. Meeting Closure</u> 9.1 Comments on this meeting procedures and outcomes 9.2 Preparation for next meeting [Date, Time, Location] 9.3. Identify Agenda Items for Next Meeting 9.4 Time of Closure	9.1 Forms filled in (on file) 9.2 Next meeting on 31st July 9.3 Please contact Malcolm directly if you would like anything on the next Agenda. (munaboat@gmail.com) at least five days in advance of the Board meeting. 9.4 9.10pm	